

Sutton St. Nicholas Parish Council

Councillor -You are summoned to the Annual Meeting of Sutton St. Nicholas Parish Council, which will be held at Sutton St. Nicholas Village Hall, Bayley Way, Sutton St. Nicholas, Hereford HR1 3SZ on Monday 15th May 2023 at 7.15 pm.

Agenda

- 1. Election of Chairman**
- 2. Co-option**
To co-opt councillors to the Parish Council
- 3. Election of Vice Chairman**
- 4. Apologies**
To receive and consider apologies for absence.
- 5. Written requests for Dispensations**
To consider requests for dispensation
- 6. Declarations of Interest**
To receive declarations of interest by members in respect of items on the agenda.
- 7. Appointment of Parish Council Officers**
To appoint Footpath Officer.
- 8. Code of Conduct**
To adopt the Local Government Code of Conduct previously adopted by Herefordshire Council and recommended by HALC.
- 9. Future Parish Council Meeting**
To determine the date, place, and time of meetings of the full Council.
- 10. Receive approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/2032) held on Monday 3rd April 2023.**
- 11. Receive, approve, and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/2033) held on Thursday 27th April 2023.**
- 12. Questions /Issues, from members of the public present**
12.1 Ward Councillors Report
To receive a brief verbal report from the Ward Councillor
12.2 Questions from other members of the public
To receive questions from the public.
- 13. Report from the Clerk on Actions from the last meeting.**
- 14. Financial Report**
 - 14.1 Invoices for payment

Ref	Payee	Amount £	VAT	
1	Richard Morgan	711.00	N/a	Lengthsman Duties & grass cutting Invoices 1633,1634,1639,1640,1641,1645, 1652,1653,1655, 1659, 1660
2	BHIB Ltd	801.18	N/a	Insurance Cover 1 st June 23 to 31st May 24

Sutton St. Nicholas Parish Council

- 14.2 Receipts
- 14.3 Confirmation of Balances as at 15th May 23

15. Asset Register

To note the Asset Register as of 31st March 2023.

16. Review of Insurance

To carry out a review of Insurance.

17. Sub Station – National Grid

To consider an update.

18. Internal Audit

To appoint HALC as Internal Auditors.

19. Change of Domain Name

To confirm Website and email address.

20. Lengthsman Grant Funding 23-24

To consider an update.

21. Condition of Roads in the Parish

To consider an update

22. HALC Training Schedule

To consider the training schedule.

23. Matters relayed to the Clerk for the Agenda of the next meeting.

24. Items for Information

25. Confirmation of the date, time, and venue of the next meeting,

Parish Council Monday 5th June 2023 at 7.15pm at Sutton St. Nicholas Village Hall.

26. Clerks' salary

To authorise Payment

Date posted 10-05-23 Tony Ford - Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT