

## Sutton St. Nicholas Parish Council

**Councillor -You are summoned to the Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held at Sutton St. Nicholas Village Hall, Bayley Way, Sutton St. Nicholas, Hereford HR1 3SZ on Tuesday 3<sup>rd</sup> January 2023 at 7.15 pm**

### Agenda

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Disclosable Pecuniary Interest Dispositions**  
To consider requests for dispensation
- 3. Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda.
- 4. Receive approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/2024) held on Monday 5<sup>th</sup> December 2022.**
- 5. Receive approve and sign the Confidential Minutes of the Ordinary Meeting of the Parish Council Meeting (no SPC/TF/2025) held on Monday 5<sup>th</sup> December 2022.**
- 6. Questions /Issues, from members of the public present**
  - 6.1 Ward Councillors Report**  
To receive a brief verbal report from the Ward Councillor
  - 6.2 Questions from other members of the public**  
To receive questions from the public.
- 7. Traffic Regulation Order**  
To consider an update and agree the way forward. (Note standing agenda item)
- 8. Planning Application - Sutton View, Cross Key Hereford, Herefordshire HR1 3NP (223527) Proposed new garaging (part retrospective).**  
To consider application.
- 9. Report from the Clerk on Actions from the last meeting.**
- 10. Financial Report**
  - 10.1 Invoices for payment

Ref	Payee	Amount £	VAT	
1	Richard Morgan	150.50	N/a	Invoice no 1587 &1591 Lengthsman duties

  - 10.2 Receipts
  - 10.3 Confirmation of Balances as of 3<sup>rd</sup> January 2023.
- 11. Budget 2023/24**  
To consider and approve the Budget for 2023/24.
- 12. Precept 2023/24**  
To consider and approve the precept for 2023/24
- 13. Notification of External Auditor Appointment for the 2022-23 Financial year for the 5-year period until 2026-27**  
To note correspondence from the Smaller Authorities' Audit Appointments Ltd

## **Sutton St. Nicholas Parish Council**

- 14. Standing Order review**  
To carry out a review of Standing Orders
- 15. Equality Policy**  
To review the Parish Council Equality Policy
- 16. Grant Application – Sutton Walls Conservation Group**  
To consider a reply to the Parish Council proposal
- 17. Traffic Mirror**  
To consider an update. (Note Standing Agenda Item)
- 18. Public Realm Service – Draft 2023/24 Annual Plan – Weobley and Kington Engagement Event**  
To consider correspondence from Balfour Beatty.
- 19. Neighbourhood Development Plan Update**  
To note correspondence from Herefordshire Council.
- 20. West Mercia Police Community Charter**  
To consider correspondence received from West Mercia Police.
- 21. Matters relayed to the Clerk for the Agenda of the next meeting**
- 22. Items for Information**
- 23. Confirmation of the date, time, and venue of the next meeting,**  
Parish Council Monday 6<sup>th</sup> February 2023 at 7.15pm at Sutton St. Nicholas Village Hall.
- 24. Clerks' salary**  
To authorise Payment of salary.

**Date posted 28/12/22 Tony Ford - Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**