

## Sutton St. Nicholas Parish Council

**Councillor -You are summoned to the Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held at Sutton St. Nicholas Village Hall, Bayley Way, Sutton St. Nicholas, Hereford HR1 3SZ on Monday 3<sup>rd</sup> October 2022 at 7.15 pm**

### Agenda

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Disclosable Pecuniary Interest Dispositions**  
To consider requests for dispensation
- 3. Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda.
- 4. Receive approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/2018) held on Monday 5<sup>th</sup> September 2022.**
- 5. Receive approve and sign the Confidential Minutes of the Ordinary Meeting of the Parish Council Meeting (no SPC/TF/2019) held on Monday 5<sup>th</sup> September 2022.**
- 6. Questions /Issues, from members of the public present**
  - 6.1 Ward Councillors Report**  
To receive a brief verbal report from the Ward Councillor
  - 6.2 Questions from other members of the public**  
To receive questions from the public.
- 7. Traffic Regulation Order**  
To consider an update and agree the way forward.
- 8. Report from the Clerk on Actions from the last meeting.**
- 9. Financial Report**
  - 9.1 Invoices for payment

Ref	Payee	Amount £	VAT	
1	Richard Morgan	182.75	N/a	Invoice 1417.1541 -Lengthsman duties
2	DC Gardening Services	798.00	133.00	Invoice 1270 ,1328 grass cutting
3	The Golden Cross	150.00	n/a	12/09/22 -Thank you to Newsletter distributors
4	Signworx Hereford Ltd	443.52	369.60	Invoice 3178 -Printing NDP documents

  - 9.2 Receipts
  - 9.3 Confirmation of Balances as of 5<sup>th</sup> September 2022.
- 10. Requirements of the Accounts and Audit Regulation**  
To consider the Requirements of the Accounts and Audit Regulations
- 11. Review of Activities**  
Review Activities to ensure no significant or long-term projects/liabilities/Commitments.
- 12. Review of Reserves**  
To carry out a review of Reserves

## **Sutton St. Nicholas Parish Council**

**13. External Auditors Report**

To consider the External Auditors Report.

**14. Risk Register**

To review the Risk Register and associated activities

**15. Grant Application – Sutton Walls Conservation Group**

To consider a request for a grant of £1,138.80 to purchase a noticeboard.

**16. Neighbourhood Development Plan**

To note an update.

**17. Traffic Mirror**

To consider an update

**18. Internet at the Village Hall**

To consider an update from the Management Committee.

**19. Matters relayed to the Clerk for the Agenda of the next meeting**

**20. Items for Information**

**21. Confirmation of the date, time, and venue of the next meeting,**

Parish Council Monday 7<sup>th</sup> November 2022 at 7.15pm at Sutton St. Nicholas Village Hall.

**22. Clerks' salary**

To authorise Payment of salary.

**Date posted 28/0922 Tony Ford - Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**