

## Sutton St. Nicholas Parish Council

**Councillor -You are summoned to the Annual Meeting of Sutton St. Nicholas Parish Council, which will be held at Sutton St. Nicholas Village Hall, Bayley Way, Sutton St. Nicholas, Hereford HR1 3SZ on Tuesday 3<sup>rd</sup> May 2022 at 7.30 pm**

### Agenda

1. **Apologies for Absence**  
To receive and approve apologies for absence.
2. **Election of Chairman and signing of Acceptance form.**
3. **Election of Vice Chairman**
4. **Disclosable Pecuniary Interest Dispensations**  
To consider requests for dispensation
5. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda.
6. **Future Meetings**  
To consider and approve future meetings
7. **Receive approve and sign the Minutes of the Parish Council Meeting (no SPC/TF/205) held on Monday 4<sup>th</sup> April 2022**
8. **Receive approve and sign the Confidential Minutes of the Parish Council Meeting (no SPC/TF/206) held on Monday 4<sup>th</sup> April 2022.**
9. **Receive approve and sign the Minutes of the Extraordinary Parish Council Meeting (no SPC/TF/207) held on Monday 25<sup>th</sup> April 2022.**
10. **Questions /Issues, from members of the public present**
  - 10.1 **Ward Councillors Report**  
To receive a brief verbal report from the Ward Councillor
  - 10.2 **Questions from other members of the public**  
To receive questions from the public.
11. **Neighbourhood Development Plan**  
To consider an update.
12. **Report from the Clerk on Actions from the last meeting.**
13. **Financial Report**
  - 13.1 Invoices for payment

Ref	Payee	Amount £	VAT	
1	Sutton News	665.00	n/a	Sutton News 10 editions
2	Richard Morgan	565.75	n/a	Invoice 1413,1414,1415,1416,1425,1426, 1428– grass cutting, churchyard Wall, footpaths
3	Signworx Hereford Ltd	TBC		Neighbourhood Development -Printing
4	DC Gardening Services	TBC		Grass Cutting

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Ref	Payee	Amount £	VAT	
5	R.A. Ford	76.56	N/a	Reimbursement -Stamps/boxes for NDP

- 13.2 Receipts
- 13.3 Confirmation of Balances as of 3<sup>rd</sup> May 2022.

**14. West Mercia – Speeding Data**

To consider speeding data submitted.

**15. Rural Settlement Services & Environmental Survey**

To consider information relating to the Parish.

**16. Sutton Walls – Water Sample**

To consider report from Herefordshire Council.

**17. Playground Facilities**

To consider an update and publicity.

**18. Matters relayed to the Clerk for the Agenda of the next meeting**

**19. Items for Information**

**20. Confirmation of the date, time, and venue of the next meeting,**

Parish Council Monday 6<sup>th</sup> June 2022 at 7.15pm at Sutton St. Nicholas Village Hall.

**21. Clerks' salary**

To authorise Payment of salary.

**22. Clerks Salary**

To review Clerks Salary.

**Date posted 27/04/22... Tony Ford - Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**