

Sutton St. Nicholas Parish Council

Councillor -You are summoned to a Virtual Meeting of Sutton St. Nicholas Parish Council, which will be held on Tuesday 6th April 2021 at 7.15 pm via Zoom

Agenda

1. **Apologies for Absence**
To receive and approve apologies for absence.
2. **Receive approve and sign the Minutes of the Parish Council Meeting (no SPC/TF/181) held on Monday 1st March 2021.**
3. **Receive approve and sign the confidential minutes of the Parish Council Meeting (no SPC/TF/182) held on Monday 1st March 2021.**
4. **Receive approve and sign the minutes of the Extraordinary Parish Council Meeting (no SPC/TF/183) held on Tuesday 30th March 2021.**
5. **Disclosable Pecuniary Interest Dispensations**
To consider requests for dispensation.
6. **Declarations of Interest**
To receive declarations of interest by members in respect of items on the agenda.
7. **Questions /Issues, from members of the public present**
7.1 Ward Councillors Report
To receive a brief verbal report from the Ward Councillor
7.2 Questions from other members of the public
To receive questions from the public.
8. **Planning Application P174419/PA7- Proposed polytunnel**
To consider update following representation to Herefordshire Council
9. **Planning Application 19 Willow Rise Sutton St. Nicholas HR1 3DH (210499) Proposed single storey side extension.**
To consider application
10. **Report from the Clerk on Actions from the last meeting**
11. **Financial Report**
 - 11.1 Confirmation of Balances as of 31st March 2021
 - 11.2 Confirmation of Balances as of 6th April 2021
 - 11.3 Receipts
 - 11.4 Invoices for payments

Ref	Payee	Amount £	VAT	
1	Mike Darley	205.00	n/a	29/03/21 (65) Bins, Inspection and Sanitising play equipment
2	R. A. Ford	18.12	n/a	Reimbursement for stamps
3	Richard Morgan	255.00	n/a	22/03/21 91187&1188) 24/03/21(11890 & 1190) Grass Cutting

12. **Budget Monitoring Report**
To consider Budget Monitoring Report as at 31/03/21

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- 13. Review of Asset Register**
To review Asset Register
- 14. Review of Insurance**
Carry out a review and confirm Insurance cover levels
- 15. Sutton Playing Field**
To consider improvements.
- 16. Traffic Regulation Order**
To consider correspondence from Balfour Beatty and agree the way forward.
- 17. Neighbourhood Development Plan**
To consider correspondence received from Herefordshire Council.
- 18. Review of Reserves**
To review reserve as of 31st March 2021.
- 19. Review of Activities**
Review activities to ensure no significant or long-term projects/liabilities/commitments after year end.
- 20. Draft Annual Governance and Accounting Return (AGAR) Timetable**
Consider and review draft AGAR timetable.
- 21. 2021 Verge Cutting**
To consider correspondence from Balfour Beatty.
- 22. Future Parish Council meetings**
To consider an update from the Clerk.
- 23. Matters relayed to the Clerk for the Agenda of the next meeting**
- 24. Items for Information**
- 25. Confirmation of the date, time, and venue of the next meeting,**
Annual meeting of the Parish Council Tuesday 4th May 2021 at 7.15pm (virtual)
- 26. Clerks Salary**
To authorise payment of the Clerks Salary.

Date posted 30/03/21... Tony Ford - Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT - Please contact the Clerk for the Zoom link. Email ssnparishclerk@btinternet.com