

## **Sutton St. Nicholas Parish Council**

**Councillor -You are summoned to an Extraordinary Virtual Meeting of Sutton St. Nicholas Parish Council, which will be held on Monday 7<sup>th</sup> September 2020 at 7.15 pm via Zoom**

### **Agenda**

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Receive approve and sign the Minutes of the Extraordinary Parish Council Meeting (no SPC/TF/165) held on Friday 31<sup>st</sup> July 2020.**
- 3. Receive, approve and sign the confidential minutes of the Extraordinary Parish Council Meeting (no SPC/TF/166) held on Friday 31<sup>st</sup> July 2020.**
- 4. Receive approve and sign the minutes of the Extraordinary Parish Council Meeting (no SPC/TF/167) held on Thursday 20<sup>th</sup> August 2020.**
- 5. Disclosable Pecuniary Interest Dispensations**  
To consider requests for dispensation.
- 6. Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda.
- 7. Questions /Issues, from members of the public present**  
**6.1 Ward Councillors Report**  
To receive a brief verbal report from the Ward Councillor  
**6.2 Questions from other members of the public**  
To receive questions from the public.
- 8. Planning Application – The Marbles, Old School Lane HR1 3DH (202547) Proposed single storey rear extension.**  
To consider application
- 9. Traffic Regulation Order**  
To consider an update and agree the way forward.
- 10. Sutton Playing Field Action Plan**  
To receive an update and to consider the action plan and costs.
- 11. Sutton Playing Field -Signage**  
To consider and approve the new signage.
- 12. Community Speed Watch**  
To receive an update from Cllr Sharron Haworth.
- 13. Herefordshire Car Park Charges Consultation**  
To consider and comment on the review
- 14. Financial Report**
  - 14.1 Confirmation of Balances
  - 14.2 Receipts
  - 14.3 Invoices for payments

## Sutton St. Nicholas Parish Council

Ref	Payee	Amount £	VAT	
1	Mr. S J & Mrs. A Gyford	176.55	n/a	Reimbursement -Sutton St. Nicholas parish Council Emergency phone for Covid Response and monthly charge April 2020 to August 2020.
2	Border Office Supplies and Systems Ltd	46.80	7.80	12/08/20 (178028) ink Cartridge
3	Richard Morgan	265.00	N/a	03/08/20 (1106, 1107, 1108,1109) Grass cutting
4	Eyelid Productions	100.00	N/a	28/08/20 (2443) Annual Website Support.
5	Stable Mate Grounds Maintenance	282.80	N/a	31/08/20 (18) Footpath work and Bin Clearance.

**15. Risk Register**

To consider and review the risk register

**16. Budget Monitoring**

To consider Budget Monitoring as at 7<sup>th</sup> September 2020

**17. Management of St. Nicholas Churchyard**

To consider and agree the Parish Council approach

**18. Management of Road Verges**

To consider and agree the Parish Council approach.

**19. Police Crime Commissioner Parish Council Survey**

To consider and complete.

**20. Herefordshire Council Land Availability Assessment**

To consider correspondence from Herefordshire Council

**21. Information Corner 19/08/20**

To consider and note Information Corner 19/08/20.

**22. Matters relayed to the Clerk for the Agenda of the next meeting**

**23. Clerks Salary**

To authorise payment of the Clerks Salary.

**Date posted 02/09/2020... Tony Ford - Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT - Please contact the Clerk for the Zoom link. Email [ssnparishclerk@btinternet.com](mailto:ssnparishclerk@btinternet.com)**