

Sutton St. Nicholas Parish Council

Councillor -You are summoned to an Extraordinary Virtual Meeting of Sutton St. Nicholas Parish Council, which will be held on Friday 31st July 2020 at 7.15 pm via Zoom

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Receive approve and sign the Minutes of the Parish Council Meeting (no SPC/TF/163) held on Monday 2nd March 2020.**
- 3. Receive, approve and sign the confidential minutes of the Parish Council Meeting (no SPC/TF/164) held on Monday 2nd March 2020.**
- 4. Disclosable Pecuniary Interest Dispensations**
To consider requests for dispensation.
- 5. Declarations of Interest**
To receive declarations of interest by members in respect of items on the agenda.
- 6. Questions /Issues , from members of the public present**
 - 6.1 Ward Councillors Report**
To receive a brief verbal report from the Ward Councillor
 - 6.2 Questions from other members of the public**
To receive questions from the public.
- 7. Planning Application Plot 1 Annexe at Jacobs Barn, Cross Keys, Hereford HR1 3NP (202046) - Removal of conditions 3 &4 to planning 160223 (Proposed conversion of attached outbuilding to create annex living accommodation) to allow a secondary use as a holiday let.**
To consider application
- 8. Planning Application Sutton Primary Academy – Retention of existing double mobile classroom**
To consider application
- 9. Sutton Playing Field**
To consider the impact of government guidelines (updated version 17th July 2020)
- 10. Future Parish Council Meeting**
To consider and approve dates for future Parish Council meetings
- 11. Community Speed Watch**
To receive an update from Cllr Sharron Haworth.
- 12. Zoom App**
To consider the purchase of the Zoom App to enable future meetings to be held virtually
- 13. Financial Report**
 - 13.1 Confirmation of Balances
 - 13.2 Receipts
 - 13.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	Signs and labels Hereford Ltd	103.14	17.19	17/03/20 (16402) Corona virus signs
2	Richard Morgan	320.00	N/a	(1014,1018,1019,1020,1023) grass cutting, repairs,
3	Mike Darley	50.00	N/a	(2) Bins , collect & erect signs

Sutton St. Nicholas Parish Council

Ref	Payee	Amount £	VAT	
4	Border Office Supplies & Systems	228.44	38.07	31/03/20 (171500 & 171499)
5	SupplyMePrint.com Ltd	49.00	Na	18/03/20 (Coronavirus Information Sheet)
6	Richard Morgan	490.00	N/a	(1034-1037, 1049, 1052, 1053, 1055)
7	Mike Darley	260.00	N/a	28/04/20 (1) Bins Footpath Work
8	Marches Bottling Package Company	79.63	13.27	14/04/20 (1000) Hand Sanitiser
9	Richard Morgan	455.00	N/a	(1054, 1059, 1068, 1073-10760 grass cutting and Lengthsman work
10	Supply Meprint .Com Ltd	65.00	N/a	13/05/20 (116308) Lockdown news
11	Eyelid Productions	65.00	15.00	10/05/20 (2339) Accessibility Upgrade
12	Mike Darley	180.00	N/a	6 (27/05/20) Bins, footpaths
13	Border Office Supplies and Systems Ltd	513.96	7.16	05/06/20 (174283) – Masks 29/05/20 (174047) Surface Wipes
14	BHIB Ltd	639.52	N/a	19/05/20 Insurance Premium
15	Sutton News	665.14	N/a	29/05/20 Sutton News fee
16	Richard Morgan	305.00	N/a	(1090-1094) Grass cutting & Lengthsman Duties
17	Herefordshire Council	85.02	N/a	27/05/20 (91351407)
18	Mike Darley	505.00	N/a	8 (01/07/20) Bins Footpath work
19	Border Office Supplies and Systems	107.94	N/a	24/07/20 (176631) Disposable Masks
20	R.A. Ford	16.92	N/a	Reimbursement Stamps
21	Public Works Loan Board	4,298.87	N/a	Direct Debit 01/07/2020

14. Annual Internal Audit Report 2019/20

To consider

15. Annual Governance Statement 2019/20

To consider and approve.

16. Statement of Accounts 2019/20

To consider and approve.

17. Information Corner 20/07/20

To consider and note Information Corner 20/07/20.

18. The Great Collaboration

To note the update on the next steps towards a Zero Carbon Herefordshire.

19. Village Hall Grant

To agree the way forward.

20. Matters relayed to the Clerk for the Agenda of the next meeting

21. Clerks Salary

To authorise payment of the Clerks Salary.

Date posted 27/07/2020... Ron Gow - Chairman of the Parish Council

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT - Please contact the Clerk for the Zoom link. Email ssnparishclerk@btinternet.com