

## Sutton St. Nicholas Parish Council

**Councillor -You are summoned to an Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held in the Village Hall, Sutton St. Nicholas on Monday 2nd December 2019 to commence at 7.15 pm.**

### Agenda

1. **Apologies for Absence**  
To receive and approve apologies for absence.
2. **Receive approve and sign the Minutes of the Parish Council Meeting (no SPC/TF/155) held on Monday 4<sup>th</sup> November 2019.**
3. **Receive, approve and sign the confidential minutes of the Parish Council Meeting (no SPC/TF/156) held on Monday 4<sup>th</sup> November 2019**
4. **Disclosable Pecuniary Interest Dispensations**  
To consider requests for dispensation.
5. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda.
6. **Report from Clerk on actions from the last meeting**
7. **Questions/Issues on any matter, from members of the public present.**

#### 8.1 Ward Councillors Report

To receive a brief verbal report from the Ward Councillor

#### 8.2 Questions from other members of the public

To receive questions from the public.

8. **Defibrillator**  
To receive and consider an update
9. **Community Speed Watch**  
To consider an update
10. **Financial Report**
  - 10.1 Confirmation of Balances
  - 10.2 Receipts
  - 10.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	HALC	16.51	2.75	11/11/19 (H771) photocopying
2	Mike Darley	210.00	N/a	30/11/19 (401) Grass cutting, new signs, bin clearance
3	Richard Morgan	TBC		
4	Radbournes	588.00	98.00	25/09/19 (230245) 4 Bags Play Bark. 31/10/19 (230479) 2 bags Play Bark

11. **Budget Monitoring Report**  
To consider Budget Monitoring Report as at 7<sup>th</sup> October 2019
12. **Budget 2020/21**  
Pre-budget considerations by the Parish Council
13. **Sutton Primary Academy**  
To consider consultation correspondence relating to Sutton Primary Academy expansion

## **Sutton St. Nicholas Parish Council**

- 14. Footpath Posts**  
To consider an update and agree the way forward.
- 15. Sutton Walls Conservation Group**  
To consider a request for a donation of £132 to cover the cost of hiring a brush/tree chipper for a day.
- 16. Parish Council Summit 20/09/19**  
To note summary of workshop discussions received from Herefordshire Council
- 17. Accounts and Audit Regulations**  
Consider the Requirements of the Accounts and Audit Regulations – March 2019
- 18. HALC**  
To consider the latest HALC Training Schedule
- 19. Correspondence** (Not covered by a separate agenda item and for information Only).
  - 19.1 **Balfour Beatty** Weobley Sutton Walls & Queenswood Briefings W/C 01/11/19, 08/11/19, 15/11/19 & 22/11/19
  - 19.2 **Balfour Beatty** – Road Closures November 2019
  - 19.3 **Herefordshire Council** – Budget 2020/21 & Corporate Plan Consultation
  - 19.4 **Balfour Beatty** – Parish Briefing Invitation
  - 19.5 **HALC** – HALC Conference and AGM
- 20. Matters relayed to the Clerk for the Agenda of the next meeting**
- 21. Confirmation of the date, time and venue of the next meeting,**  
Parish Council Monday 6<sup>th</sup> January 2020 @ 7.15pm at the Village Hall
- 22. Clerks Salary**  
To authorise payment of the Clerks Salary

**Date posted 27/11/19/19 T. Ford... Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**