

SUTTON ST. NICHOLAS PARISH COUNCIL

Councillor

You are summoned to the Annual Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 1, The Village Hall, Sutton St. Nicholas on Monday 8th May 2019 to commence at 7.15pm.

Agenda

- 1 Election of the Chairman**
- 2 Election of the Vice- Chairman**
- 3 Apologies for Absence**
To receive and approve apologies for absence
- 4 Dispensations**
To consider any written requests for dispensations
- 5 Declarations of Interest**
To receive declarations of interest by members in respect of items on the agenda,
- 6 Acceptance of Office Forms**
Councillors to sign Acceptance Forms
- 7 Declarations of Interest Forms**
Councillors to be given Declaration of Interest Form
- 8 General Power of Competence**
To consider if the Parish Council meets the criteria set out in law
- 9 Appointment of any new Committees**
- 10 Review of Delegations**
Review of delegation arrangements to Committees, sub Committees, staff and to other local authorities.
- 11 Review of terms of reference for committees**
- 12 Appointment of members to exiting committees**
- 13 Review of the Councils complaints procedure.**
- Freedom of Information**
- 14** Review of the council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
- 15 Future Meeting**
Determining the time and place of ordinary meetings of the full council and the Finance Committee up to and including the next annual meeting of the full council.

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- 16 Appointment of members to working groups**
- 17 Appointment of members to outside bodies**
- 18 Nomination Officers**
To consider and approve the Lengthsman and Footpaths Officer Nominations
- 19 Insurance**
To review the Parish Councils insurance and agree the way forward
- 20 Receive approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/138) held on Monday 1st April 2019**
- 21 Receive approve and sign the Private and Confidential Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/139) held on Monday 1st April 2019**
- 22 Receive, approve and sign the Minutes of the Extraordinary Meeting of the Parish Council (no SPC/TF/140), held on Monday 15th April 2019.**
- 23 Land Adjacent to Woodville**
To receive a preplanning update from the potential builder.
- 24 Questions/Issues on any matter, from members of the public present.**
 - 24.1 Ward Councillors Report**
To receive a brief verbal report from the Ward Councillor
 - 24.2 Questions from other members of the public**
To receive questions from the public.
- 25 Planning Application –Land at cross keys Inn, A465 From C1118 to Ridgeway- Cross keys (190809) – Residential development of 5 dwellings.**
To comment on application
- 26 Defibrillator**
To receive an update
- 27 Financial Report**
 - 27.1 Confirmation of Balances
 - 27.2 Receipts
 - 27.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	Mike Darley	665.00	n/a	30/04/18 (371) SID deployment & Battery change, Grass cutting and P3 work.
2	Border Office Supplies and Systems Ltd	163.80	27.30	18/04/19(00149514) ink cartridges
3	Richard Morgan	155,00	n/a	02/05/19 (57) Grass cutting & Lengthsman work
4	BHIB Ltd	507.63	n/a	09/04/19 (LCO01501-248583 insurance premium

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- 28 30 MPH Signs**
To consider the re-siting of signs on the entrances to the main village
- 29 Lift Sharing Scheme**
To consider a Sutton lift sharing scheme
- 30 Speed Indicator Device**
To consider a request from Marden Parish Council on the approach to future rotation
- 31 Lengthsman**
To consider correspondence from the Lengthsman regarding removing of gully waste.
- 32 Village Hall Charity**
To consider correspondence received from the Secretary
- 33 Travellers Sites DPD Examination – Main Modification Consultation**
To consider correspondence received from Herefordshire Council
- 34 Community Speed Watch**
To receive an update
- 35 Matters relayed to the Clerk for the Agenda of the next meeting**
- 36 Confirmation of the date, time, and venue of the next meeting**
Parish Council Wednesday 3rd June 2019 @ 7.15pm at the Village Hall
- 37 Sutton Playing Field**
To consider quotations for post inspection works
- 38 Maintenance Community Garden**
To consider quotations for phase 2 work.
- 39 Alleged Tree Claim**
To consider an update and agree way forward
- 40 Clerks Salary**
To authorise payment of Clerks Salary

Date posted 2nd May 2019 T. Ford... Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT