

Minutes of the Ordinary Meeting of Sutton St. Nicholas Parish Council, in the Village Hall, Sutton St. Nicholas on Monday 2nd July 2018 (SPC/TF/127)

Councillors Present

Cllr Stan Gyford
Cllr Tina Hurley
Cllr Ian Nicholas

In attendance

Tony Ford – Parish Clerk
Mike Darley – Footpath Officer

Members of the Public –2

In the absence of the Chairman and Vice Chairman Cllr Stan Gyford was appointed to the Chair

1. Apologies for Absence

The Parish Council received and approved apologies for absence from Cllr Ron Gow, Cllr Ann Burke Cllr Richard Andrews and Cllr Anna Toon,

2. Receive approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/125) held on Monday 4th June 2018.

The minutes were signed by the Chairman as a true record of the meeting

3. Receive approve and sign the Minutes of the Extraordinary Meeting of the Parish Council (no SPC/TF/126) held on Thursday 28th June 2018.

The minutes were signed by the Chairman as a true record of the meeting

4. Disclosable Pecuniary Interest Dispensations

There were no requests for dispensation

5. Declarations of Interest

To receive declarations of interest by members in respect of items on the agenda.

Councillor	Y e s	N o	Agenda Item		DPI or NPI
Cllr Stan Gyford		√			
Cllr Tina Hurley		√			
Cllr Ian Nicholas		√			

6. Report from Clerk on actions from the last meeting

There were 16 actions requiring completion 4 were completed, one closed and 11 were in progress (appendix 1 refers)

7. Questions/Issues on any matter, from members of the public present.

7.1 Ward Councillors Report

Cllr Kema Guthrie the Ward Councillor was representing the ward at the Licensing Service of The Revd Paul Roberts so there was no report.

7.2 Local Police Report

PC Bart McDonagh and DSO Skye Jenkins presented their report to the Parish Council

- The Officer who did the written reports will be absent for a long period of time, in addition the approach was changing to a corporate report, once it is known how it will work the Parish Council will be informed.
- The police had carried out several speed checks in the village and no issues identified,
- Queries raised regarding the works on the bridge
- Low crime rate area
- Issues on Sutton Walls relating to debarking of a number of trees.

A Parishioner raised the issue of youths from outside the village congregating on the playing field from about 9pm until midnight two evenings last week, with leaving cars making a lot of noise. The Police indicated that if there were issues such as those mentioned that they should be contacted direct. It was agreed that their number would be put in Sutton News and on the Village Website.

Action Clerk to put police information on the Website and in Sutton News.

At the request of the Chairman Agenda Item 13 was considered next

7.3 Questions from other members of the public

There were no questions from the public.

8. Planning Application

Land at Beechcroft, Cross Keys, Hereford (182017) proposed barn conversion into 1 bedroomed Holiday Let plus amenity space, new build holiday let composing of two 1 bedroom units. Having considered the matter the Parish Council resolved to object to the application on the grounds of the likely adverse impact on the countryside and neighbouring property.

Action Clerk to inform Herefordshire Council of the Parish Councils decision

9. Speed Indicator Device

The Parish Council was informed that nothing had been received back from the supplier, however the cost to the Parish Council would be £40. Rather than the £15.00 previously reported as the battery had to be returned as well. (Noted)

10. Public Path Diversion Order

Having considered the Herefordshire Council Public footpaths MR44 (Part) Marden and ST3 (Part) Sutton St Nicholas public Path Diversion Order 2018. The Parish Council resolved to support the proposed diversion of the footpaths

Action Clerk to inform Herefordshire Council of the Parish Councils decision.

11. Financial Report

11.1 Confirmation of Balances £25,581.42 (Appendix 2 refers) Noted

11.2 Receipts £37.37 (Final Herefordshire Council payment P3 and Lengthsman 2017/18) Noted

11.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	Mike Darley	517.00	N/a	30/06/18 (350) Grass cutting, P3 bin clearance
2	Cole & Co	72.00	12.00	19/06/18 (2340) Internal Audit
3	R. A. Ford	31.99	5.33	02/07/18 Reimbursement Ink Cartridge

Resolved to authorise for payment and cheques signed. As there were no bank signatories present it was also agreed that the Chairman would initial the Cheque book stubs and the Clerk was authorised to get the cheques signed as soon as possible.

12. Defibrillator

The Parish Council has been informed that the BT contract is a generic and that BT do not allow changes, however they have given a guarantee to retain responsibility and costs for the power supply for a period of 7 years if the defibrillator is fitted.

The Clerk has confirmed to Kidwells that the Parish Council would like to proceed.. The Clerk has also sent a drawing of the site with the telephone box highlighted for the licence and asked for a longer licence period and a longer notice period, than those previously presented (Noted)

13. Golden Cross Junction

The update is as follows:

Following a request by the Sutton St. Nicholas Parish Council supported by the Cllr Guthrie the Ward Councillor, West Mercia Police did some data collection by the cross roads as this was the area of concern identified. The data recorder was on site for a seven day period and monitored the speeds and volumes of all the vehicles that passed it over the seven day period.

To determine the speed of vehicles travelling on a road the police use the industry standard of the 85th percentile speed. This is the speed that 85% of vehicles travel at or below. For example an 85th percentile speed of 40mph shows that 85% of vehicles travel at or below 40mph. This statistic can also be reversed and shows that 15% of vehicles travel at or higher than 40mph.

The 85th percentile speed for the Golden Cross Junction, Sutton St Nicholas is 32.8mph. this means 85% of vehicles were travelling at or below 32.8mph and 15% of vehicles were travelling above that speed.

As the speed data was within the criteria for the community speed watch scheme. If the Parish wished to continue with their interest in the speed watch scheme the Parish would be added to the waiting list.

The Clerk has confirmed to West Mercia Police that the Parish Council would like to join the scheme and has asked for information on the vehicles travelling over 32.8 mph

14. No resurfacing of the C1120

The Parish Council considered a request from Marden Parish Council for a joint letter of complaint to be sent to Herefordshire Council from the three Parish Councils regarding the non- resurfacing of the C1120 between Marden and Moreton on Lugg. Having considered the matter the Parish Council resolved to sign the joint letter.

Action The Clerk to liaise with Marden

15. Correspondence (Not covered by a separate agenda item and for information Only).

16.1 Balfour Beatty Weobley Sutton Walls & Queenswood Briefings W/c 08/06/18, 15/06/18 22/06/18 (Noted)

16.2 Balfour Beatty – Road Closure June 2018 (Noted)

16.3 HALC – Newsletter (Noted)

16.4 Herefordshire Council – Budget briefing for Parish and Town Councillors (Noted)

16.5 Withington Group Parish Council – Draft NDP (Noted)

16. Matters relayed to the Clerk for the Agenda of the next meeting

- Cars parking by the pumping Station on the Rhea

17. Confirmation of the date, time and venue of the next meeting,

- Parish Council Monday 6th August 2018 @7.15pm at the Village Hall

18. Clerks Salary

Having considered the matter the Parish Council approved the Clerks Salary payment to 2nd July 2018. **As there were no bank signatories present it was also agreed that the Chairman would initial the Cheque book stubs and the Clerk was authorised to get the cheques signed as soon as possible.**

Appendix1

Status of Actions from last meeting 04/06/18

Meeting Ref	Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
07/01	05/12/16	10	Village Hall Kitchen Heaters	Chairman to inform the committee of the Parish Councils decision.	Cllr Gow		Work In Progress
07/02	06/03/17	17	Footpath MR42	Footpath Officer to monitor			completed
07/03	06/03/17	17	Footpath MR42	Clerk to liaise with Balfour Beatty		Linked above	Closed
07/04	05/06/17	7.1	Ward Councillor Report	Cllr Guthrie to invite Balfour Beatty representative to the next or a future meeting	Cllr Guthrie		Work In Progress
07/05	07/08/17	12	Village Hall-vehicular Access	The Village Hall Management Committee seek quotes for the resitting of a bay for the disabled.	Village Hall Committee		Work In Progress
07/06		24	Sutton Playing Field	Clerk to action Moderate risks and review the other risks	Clerk	Liaising with Footpath officer	Work in progress
07/07	06/11/17	19	Risk Register	Clerk to get 3 quotes for tree works on St. Nicholas Churchyard and Millway/Willow Rise open space	Clerk	Contractor contacted waiting for site map of St. Nicholas Church	Work In progress
07/08		23	Community Assets	Clerk to register the Parish Councils interest with Herefordshire Council.	Clerk	Emailed Herefordshire Council for procedure	Work in progress
07/09	08/02/18	16	Parish Council Annual Maintenance Plan 2018-19	the Clerk to inform the Parish Council of the outcome	Clerk		Work In progress
07/10		19	SID	Clerk to purchase two batteries	Clerk	On hold has the battery has been	Work In progress

Meeting Ref	Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
						sent to contractor	
07/11	04/06/18	7.3	Questions from the Public - issue of cars parking by the pumping station on the Rhea,	Clerk to raise the matter with Welsh Water	Clerk	Agenda Item for August for update	Completed
07/12	04/06/18	9	Sutton Playing Field – Youth Facilities Halfpipe	Cllr Anna Toon to report back to the September 2018 Parish Council on issues agreed.	Clerk	Agenda Item for September 2018	Work in progress
07/13	04/06/18	9	Sutton Playing Field – Youth Facilities Halfpipe	Clerk to arrange a site visit to Fownhope	Clerk	Clerk to ask Councillors for availability dates	Work in progress
07/14	04/06/18	10	Village Gates	Clerk to liaise with Balfour Beatty and arrange a site visit to go through the Parish Council requirements	Clerk	Arranged for July 19 th	Completed
07/15	04/06/18	11	Donation – Village Hall	Cllr Andrews to sign Cheque	Cllr Andrews		Completed
07/16	04/06/18	13	General Data Protection Regulation	Clerk to put relevant forms on the Parish Councils Website	Clerk	Will do once minutes signed	Work In progress

Summary

There were 16 actions requiring completion 4 were completed, one closed and 11 were in progress

Bank reconciliation as at 02nd July 2018

		£
Opening 01/04/18		19,108.33
Income		14,325.87
		33,434.20
Less Payments		7,852.78
Balance		25,581.42
Bank Statement	15/06/18	29,099.03
Less Outstanding Cheques		
1045	30.00	
1082	2,494.50	
1084	517.00	
1085	72.00	
1086	31.99	
1087	223.32	
1089	148.80	
		3,517.61
Balance		25,581.42