

Sutton St. Nicholas Parish Council

Councillor -You are summoned to an Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 1, The Village Hall, Sutton St. Nicholas on Monday 3rd April 2017 to commence at 7.15 pm.

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Receive approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/101) on Monday 6th March 2017.**
- 3. Receive approve and sign the Confidential Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF//P&C9) on Monday 6th March 2017.**
- 4. Disclosable Pecuniary Interest Dispensations**
To consider any written request for dispensation.
- 5. Declarations of Interest**
To receive declarations of interest by members in respect of items on the agenda.
- 6. Report from Clerk on actions from the last meeting**
- 7. Questions/Issues on any matter, from members of the public present.**
 - 7.1 Ward Councillors Report**
To receive a brief verbal report from the Ward Councillor
 - 7.2 Local Police Report**
To receive a report from the local police.
 - 7.3 Questions from other members of the public**
To receive questions from the public.
- 8. Good Neighbourhood Scheme**
To consider correspondence from Keith Lawton regarding a call for volunteers.
- 9. Telecom Sites**
To receive an update and agree the way forward
- 10. Neighbourhood Development Plan**
To receive an update
- 11. Financial Report**
 - 11.1 Confirmation of Balances
 - 11.2 Receipts
 - 11.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	DJN Planning Ltd	794.25	132.37	08/03/17 report on alternative sites for proposed telecom base station
2	HALC	59.40	9.90	08/03/17 Neighbourhood development Plan Photocopying notices/flyers
3	Balfour Beatty	180.00	30.00	10/03/17 SID Deployment February 2017
4	R. A. Ford	372.12	n/a	03/04/1- Clerks Salary

- 12. Budget Monitoring Report**

Sutton St. Nicholas Parish Council

To consider the budget monitoring report for the year ending 31st March 2017.

13. Code of Conduct Consultation

To consider and give feedback on the revised draft Code of Conduct received from Herefordshire Council.

14. Annual Return for the year 31st March 2017 – Intermediate Review

Sutton St. Nicholas has been chose as part of the 5% sample and therefor requires an intermediate review. The Parish Council is required to supply addition information with regards to the Annual Governance Statement no.8. To consider the Parish Councils reply.

15. Annual Return for the year 31st March 2017 – Time table

To consider the timetable to ensure the statutory requirements are met.

16. Footpaths Officers Report

To receive a short update

17. Crime Incident – Sutton St. Nicholas Church

To receive a report on the vandalism that took place.

18. Speed Indicator Deployment Report

To consider the February 2017 report for Woodbine Sutton St. Nicholas

19. Destination Hereford

To consider the Parish Council's approach and to receive an update.

20. Community Speed Watch

To receive an update following identification of possible roads.

21. Village Website

To receive an update on progress.

22. Correspondence (Not covered by a separate agenda item and for information only).

22.1 – Village Hall Management Committee – Informing the Parish Council of an insurance claim following a Parishioner's fall.at the Village Hall.

22.2 – Community First – E Bulletin March 2017.

22.3 – Balfour Beatty – Weboley, Sutton Walls and Queenswood 24/03/17

22.4 – Balfour Beatty - Weboley, Sutton Walls and Queenswood 10/03/17

22.5 - Balfour Beatty - Weboley, Sutton Walls and Queenswood 03/03/17

22.6 – Herefordshire Rural Hub Administration – March 2017 Newsletter.

23. Matters relayed to the Clerk for the Agenda of the next meeting

24. Confirmation of the date, time and venue of the next meeting.

Parish Council Tuesday 2nd May 2017 at 7.15pm Room 2 at the Village Hall

25. Confirmation of the date, time and venue of the Annual Parish Meeting Monday 15th May 2017 at 7.15pm Room 2 at the Village Hall

26. Confirmation of the date, time and venue of the Annual Meeting of the Parish Council Monday 15th May 2017 at 7.45pm Room 2 at the Village Hall.

Date posted 29th March 2017 T. Ford... Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT