

Sutton St. Nicholas Parish Council

Councillor -You are summoned to an Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 2, The Village Hall, Sutton St. Nicholas on Monday 6th June 2016 to commence at 7.15 pm.

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Receive, approve and sign the Private and Confidential Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/P&C5) held on Monday 4th April 2016.**
- 3. Receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/089) on Tuesday 3rd May 2016.**
- 4. Receive, approve and sign the Minutes of the Annual Meeting of the Parish Council (no SPC/TF/090) on Monday 16th May 2016**
- 5. Declarations of Interest**
To receive declarations of interest by members in respect of items on the agenda, and to consider written requests for new Disclosable Pecuniary Interest dispensations.
- 6. Report from Clerk on actions from the last meeting**
- 7. Questions/Issues on any matter, from members of the public present.**
 - 7.1 Ward Councillors Report**
To receive a brief verbal report from the Ward Councillor
 - 7.2 Local Police Report**
To receive a brief verbal report from the local police officer
 - 7.3 Questions from other members of the public**
To receive questions from the public.
- 8. Neighbourhood Development Plan**
To receive an update on progress and to agree the way forward.
- 9. Tree Care and Pruning In The Village**
To consider correspondence from a Parishioner's relative.
- 10. Community Garden**
To consider the Parish Council approach to the reinstatement of the damaged fence.
- 11. Good Neighbour Scheme**
To receive an update from the Clerk following receipt of information from Herefordshire Council and agree the way forward.
- 12. Financial Report**
 - 12.1 Confirmation of Balances**
 - 12.2 Receipts**
 - 12.3 Invoices for payments**

Ref	Payee	Amount £	Detail
1	HALC	36.00	30/04/16- - Training Audit Answers (Clerk)

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Ref	Payee	Amount £	Detail
2	Complete Office Solutions UK Ltd	18.65	13/05/16 - Ink Cartridges
3	PIP Printing	98.54	Printing of Legal documents relating to transfer of two open spaces
4	R.A. Ford	359.14	Clerks Salary
5	Mike Darley	295.00	16/05/16,28/05/16 Bins Clearance and ,Footpath Work

13. **Community Garden - Grass Cutting**
To receive an update and agree the way forward.
14. **Flooding on Sutton to Marden Road (Near Freens Court House)**
To consider and agree the way forward.
15. **Sutton St Nicholas Playing Field**
To consider the Deed of Surrender and approve the Chairman and Deputy Chairman to sign on behalf of the Parish Council.
16. **Councillor Training**
To consider and agree the Parish Councils approach.
17. **Correspondence (Not covered by a separate agenda item and for information only).**
 - 17.1 – Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing - 05/05/16
 - 17.2 – Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing - 13/05/16
 - 17.3 – Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing - 20/05/16
 - 17.4 – Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing - 27/05/16
 - 17.5 – Herefordshire Council – Community Governance Review
 - 17.6 – Office of Bill Wiggins – Lower Vern Marden.
 - 17.7 – Balfour Beatty – Parish Newsletter.
 - 17.8 – HALC – Information Corner 6/05/16
 - 17.9 - Royal Hub Herefordshire – Herefordshire Rural Hub Newsletter May 2016
18. **Matters relayed to the Clerk for the Agenda of the next meeting**
19. **Transfer of Two Open Spaces to The Parish Council**
To consider the documents received from the Parish Council's Solicitors and agree the way forward with regards to land at Willow Rise/Millway and Sutton Playing Field.
20. **Confirmation of the date, time and venue of the next meeting.**

Parish Council **Monday 4th July 2016** at 7.15pm Room 2 at the Village Hall.

Date posted 1st June 2016 T. Ford... Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT