

## Sutton St. Nicholas Parish Council

**Councillor -You are summoned to an Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 2, The Village Hall, Sutton St. Nicholas on Monday 4<sup>th</sup> July 2016 to commence at 7.15 pm.**

### Agenda

1. **Apologies for Absence**  
To receive and approve apologies for absence.
2. **Receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/091) on Monday 6<sup>th</sup> June 2016.**
3. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda, and to consider written requests for new Disclosable Pecuniary Interest dispensations.
4. **Report from Clerk on actions from the last meeting**
5. **Questions/Issues on any matter, from members of the public present.**
  - 5.1 **Ward Councillors Report**  
To receive a brief verbal report from the Ward Councillor
  - 5.2 **Local Police Report**  
To receive a brief verbal report from the local police officer
  - 5.3 **Questions from other members of the public**  
To receive questions from the public.
6. **Sutton Walls Site Visit**  
To receive an update and agree the way forward
7. **Neighbourhood Development Plan**  
To receive an update on progress.
8. **Good Neighbourhood Scheme**  
To receive an update on the scheme
9. **Footpath ST3 Freens Court**  
To consider the health and safety issue
10. **Community Garden – Fence**  
To consider the way forward
11. **Supply of Footpath materials to Parishes**  
To consider correspondence from Balfour Beatty.
12. **Financial Report**
  - 12.1 Confirmation of Balances
  - 12.2 Receipts
  - 12.3 Invoices for payments

Ref	Payee	Amount £	Detail
1	Sutton St Nicholas Village Hall	59.50	16/06/16 -Neighbourhood Planning Consultation – Hire of Hall
2	Complete Office Solutions (UK) Ltd	12.42	15/06/16 -Paper

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Ref	Payee	Amount £	Detail
3	Ian Nicholas	5.09	21/06/16 - Neighbourhood Plan – Postage
4	R.A. Ford	359.14	4/07/16 - Clerks Salary
5	Print Plus	1006.40	20/06/16 - Neighbourhood Plan – Printing for home delivery
6	Richard Morgan	198.00	16/06/16 Lenghtsman Duties, 25/06/16 cutting Grass Community Garden.

13. **Nuisance Dogs**  
To consider the Parish Councils approach to nuisance dogs on The Rhea.
14. **Woodville- Woodville Grove**  
To consider a request from Home Point to publicise a one bed flat.
15. **Overhanging Trees – Open Space at Willow Rise**  
To receive an update following the Balfour Beatty visit.
16. **Beat Surgery – Village Hall**  
To receive an update
17. **Sandy Woodridge Memorial Stone**  
To consider a request for a memorial stone in the churchyard at St Nicholas Church.
18. **Responsibilities of Councils as Landowners**  
To consider information from HALC
19. **Correspondence (Not covered by a separate agenda item and for information only).**
  - 19.1 – **Balfour Beatty** - Weobley/Sutton Walls & Queenswood Briefing - 06/06/16
  - 19.2 – **Balfour Beatty** - Weobley/Sutton Walls & Queenswood Briefing - 10/06/16
  - 19.3 – **Balfour Beatty** - Weobley/Sutton Walls & Queenswood Briefing - 17/06/16
  - 19.4 – **Balfour Beatty** - Weobley/Sutton Walls & Queenswood Briefing - 23/06/16
  - 19.5 – **West Mercia Police** – Police and Crime Commissioner Consultation
  - 19.6 – **Marden Parish Council** – Letter from Environmental Agency regarding meeting
  - 19.7 – **Herefordshire Council** – Budget Consultation 28.07.16
  - 19.8 – **HALC** Information Corner 21.06.16
  - 19.9 – **HALC** Latest news from West Mercia PCC
  - 19.10 – **Herefordshire Rural Hub** –Newsletter
  - 19.11 – **Herefordshire Council** – Fastershire Newsletter
20. **Matters relayed to the Clerk for the Agenda of the next meeting**
21. **Village Hall – Community Garden**  
To consider quotations received and agree the way forward
22. **Transfer of Two Open Spaces to The Parish Council**  
To receive an update regarding legal requirements and agree the way forward with regards to land at Willow Rise/Millway and Sutton Playing Field.
23. **Confirmation of the date, time and venue of the next meeting.**

Parish Council **Monday 1<sup>st</sup> August 2016** at 7.15pm Room 2 at the Village Hall.

Date posted 29<sup>th</sup> June 2016 T. Ford... Parish Clerk

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**