

# **SUTTON ST. NICHOLAS PARISH COUNCIL**

## **Councillor**

**You are summoned to the Annual Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 1, The Village Hall, Sutton St. Nicholas on Monday 16<sup>th</sup> May 2016 to commence at 7.45pm.**

## **Agenda**

- 1. Election of the Chairman**
- 2. Election of the Vice- Chairman**
- 3. Apologies for Absence**  
To receive and approve apologies for absence.
- 4. Declaration of Interests,**  
To receive declarations of interest by members in respect of items on the agenda, and to consider requests for new Disclosable Pecuniary Interest dispensations
- 5. Appointment of any new committees**
- 6. Review of delegations**  
Review of delegation arrangements to Committees, sub Committees, staff and to other local authorities.
- 7. Review of terms of reference for committees**
- 8. Appointment of members to exiting committees**
- 9. Review of the Councils complaints procedure.**
- 10. Freedom of Information**  
Review of the council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
- 11. Future meetings**  
Determining the time and place of ordinary meetings of the full council and the Finance Committee up to and including the next annual meeting of the full council.
- 12. Appointment of members to working groups**
- 13. Appointment of members to outside bodies**

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- 14. Nomination Officers**  
To approve the Lenghtsman and Footpaths Officer Nominations
- 15. Annual Return Section 1 Annual Governance Statement 2015/16**  
To consider and approve the Annual Governance Statement for 2015/16
- 16. Annual Return Section 2 Accounting Statements 2015.16**  
To consider and approve the Accounting Statements for 2015/16
- 17. Village Gateway Scheme**  
To consider the Parish Councils approach and agree the way forward.
- 18. Funding for Community Green Space**  
To consider and agree the Parish Councils approach.
- 19. Neighbourhood Plan Sutton St. Nicholas Village Policies Map**  
Following the meeting of 3<sup>rd</sup> May to consider and approve the updated map.
- 20. Neighbourhood Plan Consultation Statement**  
Following the meeting of 3<sup>rd</sup> May to consider and approve the updated Consultation Statement.
- 21. Queen's Birthday Celebrations**  
To consider a request to contribute to village celebrations on 12<sup>th</sup> June.
- 22. Confirmation of the date, time and venue of the next meeting**  
Monday 6<sup>th</sup> June 2015 at 7.15pm Room 2 at the Village Hall.

**Date posted 11<sup>th</sup> May 2016 T. Ford... Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**