

## **Sutton St. Nicholas Parish Council**

**Councillor -You are summoned to an Ordinary Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 2, The Village Hall, Sutton St. Nicholas on Tuesday 3<sup>rd</sup> May 2016 to commence at 7.15 pm.**

### **Agenda**

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Receive, approve and sign the Minutes of the Ordinary Meeting of the Parish Council (no SPC/TF/087) held on Monday 4<sup>th</sup> April 2016.**
- 3. Receive, approve and sign the Minutes of the Extraordinary Meeting of the Parish Council ( no SPC/TF/088) on Monday 25<sup>th</sup> April 2016**
- 4. Declarations of Interest**  
To receive declarations of interest by members in respect of items on the agenda, and to consider written requests for new Disclosable Pecuniary Interest dispensations.
- 5. Report from Clerk on actions from the last meeting**
- 6. Questions/Issues on any matter, from members of the public present.**
  - 6.1 Ward Councillors Report**  
To receive a brief verbal report from the Ward Councillor
  - 6.2 Local Police Report**  
To receive a brief verbal report from the local police officer
  - 6.3 Questions from other members of the public**  
To receive questions from the public.
- 7. Neighbourhood Development Plan – Basic Condition Statement May 2016**  
To consider and approve the Basic Condition Statement for submission to Herefordshire Council.
- 8. Neighbourhood Development Plan – Consultation Statement May 2106**  
To consider and approve the Consultation Statement May 2016 for submission to Herefordshire Council.
- 9. Neighbourhood Development Plan Submission draft May 2106**  
To consider and approve the Submission draft Neighbourhood Development Plan May 2016 for submission to Herefordshire Council.
- 10. Sutton Parish Polices Map and Sutton Village Policies Map**  
To consider and approve the Sutton Parish Policy and Sutton Village Policy Maps for submission to Herefordshire Council.
- 11. Speeding on Wyatt Road**  
To receive an update on progress.
- 12. Vehicles Speeding through the Village**  
To receive an update on progress.
- 13. Reinstate Three Mile Post**  
To consider the reinstatement of the three Mile Post on the Sutton to Hereford Road.

## Sutton St. Nicholas Parish Council

### 14. Insurance

To consider the Parish Councils approach once the current Long Term Agreement ends in May 2017.

### 15. Financial Report

15.1 Confirmation of Balances

15.2 Receipts

15.3 Invoices for payments

Ref	Payee	Amount £	Detail
1	Came & Co	798.60	11/04/16- Insurance premium 01/06/16 to 31/05/17
2	Complete Office Solutions UK Ltd	37.00	Ink Cartridges
3	R. A. Ford	123.28	32gb USB, Neighbourhood Plan Printing for Project Group and PC meeting
4	R.A. Ford	359.14	Clerks Salary
5	Mike Darley	40.00	Bins Clearance
6	Sutton St Nicholas With St Michael PCC	510.00	Contribution to grass cutting at St Michael's Churchyard

### 16. Purchase of additional Litter Pickers

To consider the purchase of additional litter picking equipment.

### 17. Purchase of Bark for the Playing Field

To authorise the purchase of bark for Sutton Playing Field.

### 18. Lengthsman Contract

To approve the signing of the contract with Herefordshire Council

### 19. Correspondence (Not covered by a separate agenda item and for information only).

19.1 – Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing- 08/04/16

19.2 – Herefordshire Council – Invite to National Conference on 'Good Grief- Loneliness of Bereavement.

19.3 – Department for Community and Local Government- Independent Review of Local Council Tax Support Scheme Report.

19.4 – Herefordshire Council – Invite to the Home Front Open Day May 7th

19.5 – Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing- 15/04/16

19.6 – Balfour Beatty - Final Resurfacing and surface Dressing Programme 2016/17

19.7 - Balfour Beatty - Weobley/Sutton Walls & Queenswood Briefing- 22/04/16

### 20. Matters relayed to the Clerk for the Agenda of the next meeting

### 21. Confirmation of the date, time and venue of the next meeting

Annual Parish Meeting – Monday 16th May 2016 at 7.15 pm Room 2 at the Village Hall  
Annual Meeting of the Parish Council Monday 16th May 2016 at 7.15 pm Room 2 at the Village Hall.

Parish Council Monday 6th June 2016 at 7.15pm Room 2 at the Village Hall.

Date posted 27<sup>th</sup> April 2016 T. Ford... Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT