

SUTTON ST. NICHOLAS PARISH COUNCIL

Councillor

You are summoned to the Annual Meeting of Sutton St. Nicholas Parish Council, which will be held in Room 1, The Village Hall, Sutton St. Nicholas on Thursday 28th May 2015 to commence at 7.15pm.

Agenda

- 1. Election of the Chairman**
- 2. Election of the Vice- Chairman**
- 3. Apologies for Absence**
To receive and approve apologies for absence.
- 4. To co-opt Parish Councillors**
To consider the co-opting of Les Nicholas to the Parish Council and agree approach to co-opt an additional Councillor.
- 5. Declaration of Interests,**
To receive declarations of interest by members in respect of items on the agenda, and to consider requests for new Disclosable Pecuniary Interest dispensations
- 6. Review of delegations**
Review of delegation arrangements to Committees, sub Committees, staff and to other local authorities.
- 7. Review of terms of reference for committees**
- 8. Appointment of members to exiting committees**
- 9. Appointment of any new committees.**
- 10. Review of the Councils complaints procedure.**
- 11. Freedom of Information**
Review of the council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
- 12. Future meetings**
Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of the full council.
- 13. Appointment of members to working groups**

SUTTON ST. NICHOLAS PARISH COUNCIL

- 14. Appointment of members to outside bodies**
- 15. Code of Conduct**
To consider a recommendation from HALC with regards to Disclosable Pecuniary Interests and councillor's leaving the room.
- 16. Confirmation of the date, time and venue of the next meeting**
Monday 1th June 2015 at 7.15pm Room 2 at the Village Hall.

Date posted 22nd May 2015 *T. Ford...* Parish Clerk

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT