

Sutton St. Nicholas Neighbourhood Development Plan Project Group
Meeting 01st April 2014
Sutton St. Nicholas Village Hall

Agenda

1. **Apologies for Absence**
To receive and approve apologies for absence
2. **Receive, approve and sign minutes of meeting held on 04/03/2014**
3. **Declarations of Interest**
To receive declarations of interest in respect of items on the agenda
4. **Actions from last meeting – 04/03/2014**
To receive an update on actions.
5. **Meetings held 18/03/2014 (communication, budget and project plan)**
Provide a summary for absent project group members
6. **Grant Application**
Final budget proposal, feedback from meeting between Tony Ford and Ted Bannister
7. **Project Plan**
Review project plan and assign tasks to the project group.
8. **Sutton NDP Environmental Assessment**
A guide to help groups understand whether / how they will need to do environmental studies – review of document provided by Ian Nicholas
9. **Communication Strategy**
Review actions agreed at the meeting 18/03/2014; agree further actions
10. **Agenda items for the next meeting.**