

**Sutton St. Nicholas Neighbourhood Development Plan Project Group  
Meeting 11 November 2014  
Sutton St. Nicholas Village Hall**

**Agenda**

- 1. Apologies for Absence**  
To receive and approve apologies for absence
- 2. Receive, approve and sign minutes of meeting held on 30/09/2014**
- 3. Declarations of Interest**  
To receive declarations of interest in respect of items on the agenda
- 4. Actions from last meeting – 30/09/2014**  
Update on actions completed since the last meeting
- 5. Project plan review**  
  
Project plan review and update
  - Budget spend/updates
  - Meeting with landowners
  - Website development
  - Review/update group on evidence based summary
  - Analysis of the questionnaire
  - Update of drafting the plan
- 6. Agenda items for the next meeting**
- 7. Dates for next meetings**