

MINUTES OF THE COMMUNITY LED-PLAN STEERING GROUP
HELD ON THE 20TH MARCH 2012 AT 7.30PM
At SUTTON VILLAGE HALL

PRESENT

Stan Gyford, Chairman	Annette Mansie, Secretary
Tony Ford, Treasurer	Ann Burke
Les Chambers	Roy Talbot-Smith
Ian Mansie	Les Smith
Judy Stevenson	Kema Guthrie
Bill Glover	

1. APOLOGIES FOR ABSENCE

Apologies were received from Sophie Pryce.

2. DECLARATION OF INTEREST

There were none.

3. MINUTES OF THE PREVIOUS MEETING

These were taken as read, proposed by Roy Talbot-Smith, seconded by Stan Gyford, and signed by the Chairman, Stan Gyford. Apologies were accorded to Ann Burke who was omitted from "those present".

4. MATTERS ARISING FROM THE MINUTES

Stan Gyford informed the committee that Print Plus had printed the questionnaires, letters and envelopes, which he had to hand.

5. TREASURER'S REPORT

There was no report.

6. CHAIRMAN'S REPORT

(a) There was no report. The committee spent the remainder of the meeting stapling tickets to the questionnaires, date stamping letters and envelopes, and filling envelopes.

(b) It was decided that the questionnaires would be distributed between the 18th - 21st April. The questionnaires will be collected on the 28th April. If they are not ready for collection on that date, a note will be left informing the householder that a second visit will take place on the 29th April. In the event that the questionnaires are still unable to be collected, a second note will be left informing the householder to leave the questionnaire in a collection box at the Golden Cross Pub no later than the 6th May.

© Ann Burke kindly agreed to ask John Murray for permission to leave a collection box at the Golden Cross.

(d) Annette Mansie will give the committee the notes to be left for collection.

7. DATE OF THE NEXT MEETING

WEDNESDAY, 9TH MAY, 2012 at 7.30pm in Sutton Village Hall.

There being no further business, the meeting closed at 9.10pm.