

**MINUTES OF THE COMMUNITY LED PLAN STEERING GROUP**  
**HELD ON THURSDAY, 15<sup>TH</sup> DECEMBER, 2011 AT 7.30PM**  
**AT SUTTON VILLAGE HALL**

**PRESENT**

Stan Gyford, Chairman  
Annette Mansie, Secretary  
Tony Ford  
Kema Guthrie  
Les Chambers  
Les Smith  
Ian Mansie

**1. APOLOGIES FOR ABSENCE**

Received from Judy Stevenson, Roy Talbot-Smith, Sophie Pryce and Bill Glover.

**2. DECLARATION OF INTEREST**

None

**3. MINUTES OF THE PREVIOUS MEETING**

These were taken as read, proposed by Ian Mansie, seconded by Les Smith, and signed by the Chairman, Stan Gyford.

**4. MATTERS ARISING FROM THE MINUTES**

(4) Nothing further had been heard from Cat Roberts regarding her efforts with the secondary schools, and Sutton Village School. Annette Mansie will write and thank the Headmistress of Bishops' School for allowing her pupils time for a presentation from Cat Roberts.

**5/7 CHAIRMAN'S REORT/QUESTIONNAIRE**

The first draft of the questionnaire was amended, and reduced to 38 questions. It was agreed that this would be sent to Chris Gooding for approval. A Questionnaire for the primary school, and secondary school children would be prepared at the next meeting, together with a covering letter.

Annette Mansie suggested that as an enticement to fill out the questionnaire, each letter and questionnaire should have a number with a corresponding ticket which would be drawn, possibly in an evening at the Golden Cross. The prize would be M&S vouchers to the value of £150 for adults, and the same for children to the value of £25.

**6. TREASURER'S REPORT**

There was no report.

**8. DATE OF THE NEXT MEETING**

Tuesday, 24<sup>th</sup> January, 2012 at 7.30pm in Sutton Village Hall.

There being no further business, the meeting was closed at 8.40pm.

