

Sutton St. Nicholas Parish Council

Minutes of the Ordinary Meeting of Sutton St. Nicholas Parish Council, held in Room 2, The Village Hall, Sutton St. Nicholas on Monday 1st July 2013. (SPC/TF/049)

Councillors Present

Cllr Judy Stevenson (Chairman)

Cllr Richard Andrews

Cllr Ann Burke

Cllr Bill Glover

Cllr Ron Gow

Cllr Annette Mansie

Cllr Mike Winnell

Clerk Tony Ford

Members of the public three

1. Apologies for Absence

There were no apologies for absence.

2. Receive, approve and sign the Minutes of the Ordinary Parish Council Meeting no SPC/TF/048 Tuesday 3rd June 2013.

The minutes were signed by the Chairman as a correct record of the meeting.

Declarations of Interest

There were no declarations of Personal or Prejudicial Interest, and no requests for new Disclosable Pecuniary Interest dispensations had been received.

3. Report from Clerk on actions from the last meeting

There were nine actions requiring completion three were completed, five were in progress and one was closed. (Appendix 1 refers).

4. Questions/Issues on any matter, from members of the public present.

5.1 Ward Councillors Report

Councillor Guthrie presented her report (Appendix 2 refers)

5.2 Local Police Report

The Local Police Report was tabled and the clerk gave a summary to the meeting Appendix 3 refers)

5.3 Questions from other members of the public

There were no questions from the public

5. Financial Report

6.1 Confirmation of Balances £29,484.46

6.2 Receipts - None

6.3 Invoices for payments

i. R.A Ford £13.94 (Envelopes, files)

ii .Cole and Co £60.00 (internal Audit Fee)

iii. Clerks Salary £ 233.14

Resolved that the above payments be authorised and cheques signed

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Noting the direct debit payment of £4298.87 to the Public Works Loan Board regarding the loan.

6. Village Footpaths

The Parish Council considered the report of the Footpaths Officer (Appendix 4 refers) and noted the update with regards to the resitting of the footpath at ST4 and the need for a replacement stile rather than a gate.

7. Village Website

To receive an update on progress regarding the redesign of the Village website. Noting that the 'Janesplace' Checklist had been completed and that Items on the Current Website had been reviewed.

8. Community Led Plan

The Community Led Plan Group met on Friday 27th June and completed preparation for the public consultation to be held on Tuesday 2nd July. Stan Gyford has resigned as Chairman of the Group. The group has received feedback/comments from John Murray regarding ownership of the bus shelter and related noticeboard.

9. Community Garden

The Clerk updated the Parish Council on the proposed work that the Lengthsmans would be giving a quote on, having considered the proposed work it was agreed that Cllr Gow would brief Mrs Eileen Dilly on proposals and seek her comments, and in addition Cllr Gow would invite Mrs Dilly to attend the next Parish Council.

Resolved that the Clerk ask the Lengthsman to carry out weeding only at the Community Garden.

10. Lloyds TSB

The Parish Council was informed that with effect from 10th August 2013 charges will be made in relation to its current account.

Resolved that the report be noted and the Clerk make enquires at the Nationwide Building Society and inform HALC of the Banks decision

11. Planning Decisions

11.1 The Lane, Sutton St, Nicholas HR1 3AT (131497/F) - Removal of conditions 2 and 12 of planning permission S113593/F.

- Construction of a garage
- Now propose to connect to the main sewer.

Having considered the matter

Resolved No Objections or comments and that the Clerk inform Herefordshire Council

11.2 Land at Willow Croft, Sutton St. Nicholas HR1 3AZ (131499) –

Reserved matters application for landscaping details, Outline S123100 for erection of 4 dwellings and construction of public

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footpath.

Having considered the matter

Resolved No Objections or comments and that the Clerk inform Herefordshire Council.

11.3 The Rectory, Sutton St. Nicholas HR1 3BA (131482K) – Remove lower limbs and thin (T1) Acer pseudoplatanus, Fell (T2) Acer pseudoplatanus . Remove (T3 & T 4) Chamaecyparis lawsoniana
Resolved to frank the decision of the Planning Group that there was no objections or comments.

12 Planning Decisions/Received

To receive a report on planning decisions and planning applications relating to Sutton St. Nicholas received by Herefordshire Council and notified to the Clerk (Appendix 5 refers)

13 Neighbourhood Planning

The Parish Council has received an invitation from Marden and Moreton on Lugg Parish Councils to attend a meeting to discuss preparation of Neighbourhood Development Plans for respective parishes. The meeting will be held at Marden Community Centre on 16th July @ 7.30pm. The meeting will be attended by Samantha Banks. (Herefordshire Council. There was a brief discussion on the differences between the Neighbourhood Plan and the Community Led Plan

Resolved that Councillors able to attend the meeting on 16th July should attend and the Clerk inform the Clerk at Marden and Moreton on Lugg of the Parish Councils decision

14 Correspondence (not covered by a separate agenda item and for information only)

14.1 NALC- Putting Communities First. (Noted)

14.2 Hereford Civic Society – Modern Housing Event (Noted)

14.3 Cllr Guthrie – Churchway Flooding Issue. (Noted)

14.4 HALC – Information Corner 21/06/13 (Noted)

14.5 Herefordshire Council – New Grant Scheme. (Noted)

14.6 West Midlands Ambulance Service – Visit to Village Hall.
(Noted)

14.7 Herefordshire Council – Councils website – Parish Council & Community Page. (Noted)

14.8 Herefordshire Council – Re-procurement of Services up date. (Noted)

14.9 Herefordshire Council – Invite to Communities are Us forum. (Noted)

15.9 Herefordshire Council – date on Sutton Walls Closed Landfill site. (Noted)

15 Matters relayed to the Clerk for Agenda of Next Meeting

- Village Website
- Community Garden
- Community Led Plan

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- Neighbourhood Plan.

16 Confirmation of Date, Time and Venue of the Next Meeting

Monday 5th August 2013 at 7.15pm in Room 2 at the Village Hall

Appendix 1

Status of Actions from Previous Meetings

07/01	04/02/13	18	Grit Bins	Resolved that the Clerk follow up on the offer made by John Murray	Clerk	Requested from Amey the cost of supplying two grit bins has been received, however no action can be taken until September	Work In Progress
07/02	04/03/13	10	Sutton Playing Field	Write to Allianz requesting information on what plants they deemed poisonous.	Clerk	Email sent waiting for reply Follow up email sent to insurance Company.	Work in progress
07/03	04/03/13	10	Sutton Playing Field	Request from Herefordshire Council the cost of carrying out such a survey.	Clerk	Herefordshire Council do not do surveys due to the lack of insurance, waiting for a reply from the insurance company. Follow up email sent to insurance Company	Closed
0704	07/05/13	19	Grass Cutting Sutton St. Nicholas Church Yard	The relevant safety equipment is purchased and that Cllr Ann Burke carry out the checks and keep the required log.	Clerk/Cllr Ann Burke	Equipment has been ordered from Amey	Work in progress
07/05	03/06/13	7.3	Questions form the public - The PCC was looking for the cost of the gravel only as	The Parish Council would support this project and that the PCC be requested to get a quote for the	Keith Lawton		Work In Progress

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			they would make arrangements for its spreading on the footpath	Parish Council to consider.			
07/06	03/06/13	10	Community Led Plan	Resolved not to procure additional noticeboards nor upgrade the noticeboard by the bus stop, however the Clerk was to liaise with Amey regarding the items for the Environmental Group	Clerk	Information sent to relevant member of Community Led Plan Group.	Completed
07/07	03/06/13	11	Community Garden	Resolved that due to the urgency of the matter the Clerk ask the Lengthsman to carry out work on a one off basis to bring the garden up to a manageable standard and that the Clerk prepare for the next meeting a schedule of works for its future upkeep.	Clerk	Agenda item for 1 st July 2013	Completed
07/08	03/06/13	12	The Parish Paths Partnership Scheme (P3)	The Clerk seek clarification from Amey	Clerk	Email sent to Amey awaiting reply	Work In progress
07/09	03/06/13	13	Herefordshire Association of Local Councils (HALC)	The Clerk put the article on the Website and request that HALC contact the Editor Cecelia Arlett.	Clerk		Completed

Ward Councillors Report

Flooding Issues

Reoccurring flooding issues near to St. Michael's Church extending along the C1126 (blocked gullies/drains). Amey Herefordshire are aware of the issues and are hoping to rectify the problem as soon as possible.

Churchway Flooding

Amey Herefordshire recently attended with the Jetter and now a camera is required to investigate a blockage before any further work can be done.

Meeting with the Leader of the Council

I had a meeting with the Leader – Cllr. Tony Johnson on 10th June 2013 and raised the general/issues (ref: lack of communication and pothole problems) concerns of all the Parish Councils and residents within Sutton Walls Ward. The Leader advised that if Parishes experience the same problems with pothole/road repairs in the future then they should let him know via their Ward Member accordingly.

Update - Charity Jog for Herefordshire Vision Links

On 16th June 2013 I successfully completed the run - 13 laps of Queenswood in 2 hours and 52 minutes. I am pleased with the time as initially I thought it might take me up to 4 hours- if going slowly! The weather was good with thankfully, no heavy downpours. I would very much like to thank everyone who has supported me, the money raised will very much help Herefordshire Vision Links a most worthy cause "Thank You". I will announce the total of money raised as soon as all monies have been collected and totalled.

Local Policing Team

Hereford Rural North and East

Your local Policing Team consists of :-

Police Constable Neil James and

Police Community Support Officer Dean Wall

The incidents that I have compiled below are not a comprehensive list by any means but I have attempted to select those which are of importance to the community as a whole. It covers the period from 1st to 31st May 2013.

If anyone has any information regarding any of the incidents I urge you to make contact on the telephone numbers listed at the end of this publication.

Sutton Walls

Moreton on Lugg, Marden and Sutton St Nicholas

A Domestic argument which resulted in an Assault occasioning Actual Bodily Harm occurred at 19:30pm 18th May at Moreton on Lugg. The matter continues to be investigated by Police.

An offence of criminal damage occurred between 09:00am on 09/05/2013 and 16:00pm on 11/05/2013 at Marden Tennis courts, Marden. Persons unknown have made their way to the tennis courts and cut the retaining wire at the bottom of the fencing surrounding the tennis courts and pulled the wire back.

A theft occurred between 07/05/2013 18:00 and 08/05/2013 14:20 in Sutton St Nicholas. Unknown Offender(s) has approached a small brick structure to remove and steal a petrol lawnmower and petrol strimmer.

Appendix 4

FOOTPATH OFFICERS REPORT

ST 14 near the Gas station Rhea - all overhanging branches have been cut back to allow passage for pedestrians and equine users alike. I have concerns about a few trees that are further along the track but will be monitoring them throughout the coming months.

ST 10 Willowbrook cottage - the water has now stopped running but will be

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constantly monitored throughout the year for signs of activity.

Mr Nick Howe has enquired about mowing the lane for hay and I've been in touch with Rachel Dixon, who has agreed to this being done. It will help out the County Council and Parish Council, rather than have a "crew" come in and charge for the up keep.

ST 5/ MR28 Burmarsh Orchards - I've finally made contact with Farm Care who own the orchard and spoke with Willy Barnett from Tillington Farm. At present, they are busy with fruit harvest and will look to replace the damaged style in the Autumn. A kissing gate has been requested to replace the wooden one.

ST 4 - this has been viewed by Rachel and myself and is a concern for path users. The style is damaged and leaning towards the river and at some stage will disappear, should erosion of the river bank continue. I have made enquiries via the warden and will visit the land owners to see if they will allow the path to be moved further away from the river. A new wooden style will be installed if this is allowed.

ST 3 - rear of Court Farm to The Lane has been strimmed and is in very good condition.

From The Lane to the foot bridge crossing (approx 40 yards in length) has not been used recently and is over grown. The Warden has asked for permission of the land owner, if they would like it to be put onto the strim list along with Sutton Walls.

ST 2 - Sutton Walls has been strimmed by the Council in the last few weeks and is looking in very good condition.

All other footpaths will be walked in time for the annual review in August, as to what shape they are in and what further work needs doing.

New way markers will soon be going up to replace the old damaged ones.

Appendix 5

Extract of Weekly list of Planning Applications received by Herefordshire Council

Ref. No	Planning Code	Site Address	Description	Applicants Name	Applicants address	Date Considered By Parish Council
131497	Planning Permission	The Lane Sutton St. Nicholas, Hereford HR1 3AT	Removal of conditions 2 and 12 of planning permission S113593/F	Mr M Andrews	Barn House The Lane, Sutton St. Nicholas HR1 3AT	1/07/13