

MINUTES OF THE COMMUNITY LED-PLAN STEERING GROUP
HELD ON THE 9TH MAY, 2012 AT 7.30PM
AT SUTTON VILLAGE HALL

PRESENT

Stan Gyford, Chairman
Annette Mansie, Secretary
Tony Ford, Treasurer
Les Chambers
Ian Mansie
Roy Talbot-Smith
Judy Stevenson
Ann Burke
Les Smith
Bill Glover

1. APOLOGIES FOR ABSENCE

Were received from Kema Guthrie and Sophie Pryce.

2. DECLARATION OF INTEREST

There were none.

3. MINUTES OF THE PREVIOUS MEETING

These were taken as read, proposed by Judy Stevenson, seconded by Les Smith, and signed by the Chairman, Stan Gyford.

4. MATTERS ARISING FROM THE MINUTES

Annette Mansie had collated names, addresses etc. from the contact pages of questionnaire of those interested in volunteering for litter collection, environment issues and neighbourhood/farm watch scheme.

5. TREASURER'S REPORT

Tony Ford reported that the CLP had £200 +, plus the second instalment of £750 yet to be paid. He will email Sophie Pryce regarding this.

6. CHAIRMAN'S REPORT

- (a) Stan Gyford suggested that the CLP had a table at the Sutton Village Fete, this will be manned by Tony Ford and Annette Mansie. Stan Gyford will enlarge and print graphs from the analysis of the questionnaire on the main topics for general interest.
- (b) There was discussion regarding the comments made about the procedure of election to the Parish Council and how it operates. Judy Stevenson agreed to post the relevant information on the village website for general interest.
- © The issue of whether the Steering Group analyse and produce a report on the results of the questionnaire, or whether it is done by a professional body was discussed. It was decided that each committee member would submit three topics from the Young Peoples' Questionnaire, and seven from the Adult Questionnaire, based on the evidence given. These reports would be emailed

to Stan Gyford by the 10th July.

- (d) The cost of producing a professionally written report would be looked into.

7. **DATE OF THE NEXT MEETING**

TUESDAY, 14TH AUGUST, 2012 AT 7.30pm IN SUTTON VILLAGE
HALL

There being no further business, the meeting closed at 8.40pm.