

## **SUTTON ST. NICHOLAS PARISH COUNCIL**

**Minutes of the Annual Meeting of Sutton St. Nicholas Parish Council, held in Room 1, The Village Hall, Sutton St. Nicholas on Monday 20<sup>th</sup> May 2013,**

### **Councillors present**

Councillor Judy Stevenson (Chairman)  
Councillor Richard Andrews  
Councillor Bill Glover  
Councillor Annette Mansie  
Councillor Mike Winnell

### **Clerk**

Tony Ford

### **Members of the public**

Councillor Kema Guthrie

### **1. Election of the Chairman**

Councillor Judy Stevenson was unanimously elected as Chairman for 2013/14 (Nominated by Councillor Bill Glover and seconded by Councillor Annette Mansie).

### **2. Apologies for Absence**

Apologies were received and accepted from Councillor Ann Burke and Councillor Ron Gow

### **3. Declarations of Personal or Prejudicial Interest, and to consider requests for new Disclosable Pecuniary Interest dispensations.**

There were no declarations of interests and no requests for new Disclosable Pecuniary Interest dispensations

### **4. Election of the Vice Chairman**

Councillor Bill Glover was unanimously elected as the Vice - Chairman for 2013/14. (Nominated by Councillor Mike Winnell and seconded by Councillor Annette Mansie)

### **5. Review delegations and terms of reference of committees**

The review was carried out and agreed as set out in Appendix 1.

### **6. Appointment of members to committees**

Appointments to committees were agreed (Appendix 1 refers)

### **7. Appointment of members to working groups**

Councillor Annette Mansie was appointed to the Community Led Plan Group.

### **8. Appointment of members to outside bodies**

Councillor Bill Glover and Councillor Judy Stevenson were appointed to the Village Hall Management Committee.

### **9. Approve Invoices for payment**

The following payments were considered and approved for payment and cheques to be signed

- i. Herefordshire Council £5.00 ( Rent in respect of Sutton St. Nicholas playing fields)

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ii. Aon Uk Ltd £1,602.65 (Insurance premium)

### **10. Planning**

The Parish Council considered the following:-

**The Talbots Farm Sutton St. Nicholas (130513/F)** Demolition of existing barns (previously approved) and erection of two new dwellings (repeat applications)

**Resolved No comments or objections and the clerk to inform Herefordshire Council**

# SUTTON ST. NICHOLAS PARISH COUNCIL

Appendix 1

## Committee Structure May 2013

