

**MINUTES OF THE COMMUNITY LED PLAN STEERING GROUP**  
**HELD ON THURSDAY, 21<sup>ST</sup> JULY 2011, AT 7.30PM AT**  
**SUTTON VILLAGE HALL**

**PRESENT**

Stan Gyford, Chairman  
Annette Mansie, Secretary  
Ian Mansie  
Judy Stevenson  
Roy Talbot-Smith  
Tony Ford

1. **APOLOGIES FOR ABSENCE**  
Were received from Kema Guthrie, Sophie Pryce and Bill Glover.
2. **DECLARATION OF INTEREST**  
None.
3. **MINUTES OF THE PROVIOUS MEETING.**  
These were agreed as a correct record, proposed by Roy Talbot-Smith, Seconded by Ian Mansie, and signed by Stan Gyford, Chairman.
4. **MATTERS ARISING FROM THE MINUTES.**
  - 7(e) Judy Stevenson asked Tony Ford, the Clerk to the Parish Council to take over the position of Treasurer for the Sutton St. Nicholas Community Led Plan, from Stan Gyford. Tony Ford kindly agreed.
  - 4(d/e) Judy Stevenson stated that the Steering Committee would remain within its remit of impartiality, this was agreed.
5. **CHAIRMAN'S REPORT**
  - (a) Stan Gyford advised that 7 people had attended the presentation at Woodville Grove that afternoon. 28 flags had been logged. Refreshments had been Served, and those who attended enjoyed the afternoon.
6. **TREASURER'S REPORT**  
There was no report.
7. **FURTHER IDEAS/COMMENTS FOR COMMUNITY LED PLAN**
  - (a) Annette Mansie advised that Cat Roberts, the Community Led Youth Officer had been in touch, and she would be organising a presentation for the young, and older children of the village in September.
  - (b) Annette Mansie advised that Sophie Pryce had emailed various questionnaires and letters for the next stage. As these were lengthy documents, they will be emailed to the members of the Committee to download.

- (c) It was agreed that Ian, Annette Mansie, and Stan Gyford would collate the flags and email Committee members the results of their findings, this would be an interim summary, as the various clubs/societies and children still have to be targeted.
- (d) Ian Mansie agreed to get a quote to have the laminated village OS map framed for placement in the Village Hall.
- (e) Judy Stevenson suggested that Committee members log into the Withington Parish Plan. She advised that she had received 40, 2003 Sutton St. Nicholas Parish Plans from Tony Walmsley. These will be given out at the next Meeting for perusal.

**8. DATE OF THE NEXT MEETING.**

Thursday, 25<sup>th</sup> AUGUST AT 7.30PM IN THE VILLAGE HALL.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.58PM.