

## Immediate and Short Term Objectives 2013-14

*Immediate* – to take effect now; *Short Term* – within 6 months to 1 year

### Environment Objectives

- To protect and enhance the distinctive local, natural and historic environment

1	Develop and support plans that encourage preservation and appreciation of the distinctive local environment	<p>Include in Neighbourhood Plan. Investigate Environmental Stewardships</p> <p>Enlist guidance from other villages e.g. Luston</p> <p><i>Actions: contacted &amp; received verbal and written advice from Luston. Await requirements of NP</i></p>	Parish Council Steering group	Short term
2	Identify and record local natural history and biodiversity	<p>Surveys and children's activities to investigate &amp; record fauna &amp; flora</p> <p>Enlist help from specialist bodies such as Nature Trust</p> <p><i>Actions: Ornithological survey data received and filed. Investigated availability of Biological Records, which proved negative. Contacted Nature Trust, awaiting response</i></p>	<p>Steering group</p> <p>Steering group</p>	<p>Short term</p> <p>Immediate</p>
3	Identify and record areas of distinctive land-use, historic buildings, and landscapes	<p>Surveys &amp; children's activities to record manmade environment e.g. old houses, farms, orchards, fields, water meadows, quarry, hedgerows, ponds, churches, Sutton Walls Iron Age &amp; Roman settlement, scheduled ancient monument by St. Michaels</p> <p><i>Actions: Identified historic &amp; current land-use, including orchards &amp; hedgerows, using OS and land-use mapping. Organised village event on Iron Age Sutton Walls March 2014</i></p> <p>Enlist guidance from villages e.g. Luston, and Herefordshire Archaeology</p> <p><i>Actions: contacted &amp; received</i></p>	<p>Steering group</p> <p>Steering group</p> <p>Steering group</p>	<p>Short term</p> <p>Short term</p> <p>Medium term</p>

		<p>verbal and written advice from Luston. Contacted Herefordshire Archaeology for quote on providing an historic landscape survey, £3500. Looked into grants, Sharing Your heritage HLF, WREN, Herefordshire Community Foundation.</p> <p>Research &amp; gather existing information - Graveyard surveys, local pamphlets, local knowledge etc. Compile document/booklet</p> <p>Actions: Compiled information on historic and listed buildings, general local history, and specific property histories received from community. Made request for local information in magazine.</p>		
--	--	---	--	--

- To reduce the carbon footprint of the parish

1	Support local bus service	<p>Support retention and possible improvements to bus service. Actively engage with providers and council</p> <p>Encourage use of bus service</p> <p>Actions: Bus consultation survey on website &amp; noticeboards</p> <p>Make improvements to the bus shelter</p>	<p>Steering group Parish Council</p> <p>Parish Council Steering group</p>	<p>On-going, as needs arise</p> <p>Long term</p>
2	Promote and investigate car-journey share, car pools, communal vehicle schemes and car hire discount	<p>Promote existing car journey sharing scheme</p> <p>Possible system on notice boards</p> <p>Promote existing council car pools</p> <p>Actions: Information put onto the Village website - Car pools, car journey sharing scheme <a href="http://www.twoshare.liftshare.com">www.twoshare.liftshare.com</a> and communal vehicle schemes</p>	Steering group	<p>Immediate</p> <p>Short term</p> <p>Immediate</p>
5	Develop renewable energy sources	Investigate solar, wind, water or ground energy sources for whole village community. Research	Steering group	Long term

		<p>where these have been developed e.g.  <a href="http://www.shareenergy.coop">www.shareenergy.coop</a></p> <p>Actions: Preliminary investigation suggests ground source heat is not good for communal projects because of management complexity and relatively high cost of retro fitting. We are not in a very windy area &amp; even small turbines can be unpopular. Low head hydro-electricity may have some potential but we'd need to clear it with the Environment Agency. A survey of the village to assess potential for photo-voltaic needs to be progressed</p>		
		Look into viability of renewables for Village Hall – solar photovoltaic panelling on roof, wind turbine, ground heat sources	Steering group	Long term
6	Encourage local energy efficiency	<p>Inform the community of schemes and grants, through the website &amp; Sutton News. e.g. insulation grants; household energy monitoring;  <a href="http://www.energysavingtrust.org.uk">www.energysavingtrust.org.uk</a>            CheaperEnergyTogether Community Partnership project providing a collective energy switching service</p> <p>Actions: Information put onto the Village website</p>	Steering Group/Parish Council	Immediate & On-going

- To reduce the level of litter and rubbish in the parish

	Action	Sub-action	Owner	Priority
1	Recruit helpers to collect litter	<p>Approach people who offered support on their questionnaire</p> <p>Actions: People contacted</p>	Steering group	Short term
2	Supply litter picking equipment to collectors and	Parish Council through Herefordshire Council to provide	Steering group	Immediate

	dog walkers	equipment  Actions: Litter picking equipment received from Balfour Beatty via Parish Clerk	Parish Council	
3	Establish Annual or Bi-annual Village Litter pick	Make these into fundraising fun days	Steering group	Short term

- To reduce the impact of flooding, field and road run-off (linked to highway section)

2	Contact HC highways and Amey to resolve problem flooding in roads	Actions: Site meetings with Amey then Balfour Beatty, PC & Cllr Guthrie during 2013-14, see Parish Council updates. Each issue has a log number, and is being addressed. Flooding down service trench between Foxgloves & Creswells, worked on May 2013 and March 2014 – resolved. Flooding in the Rhea, several site visits with Balfour Beatty, Lugg Drainage Board, Cllr.Guthrie & others.	Parish Council  Ward Cllr. Kema Guthrie and local residents	Immediate & On-going
3	Communicate the location of sandbags and sand	Keep regular notices of the locations on Sutton News and Website  Actions: Added to website October 2013	Parish Council	Immediate & On-going
4	Improve promptness of communicating flood alerts	Add information from Herefordshire council to Website as News Alerts  Actions: added to website, ongoing since October 2013  Investigate Shropshire Environment Agency system	Parish Council Ward Councillor  Steering group	Immediate & On-going

- To reduce the problem of dog fouling, bonfires & fly tipping

1	Identify and target problem areas through communication including Sutton News, website	Look into improving dog fouling signage around the village  Determine the need, cost and responsibility of providing dog foul bins	Steering group Parish Council	Short term
---	--	--	----------------------------------	------------

		To report a bonfire causing a disturbance contact: Herefordshire Council, Environmental Health & Trading Standards, Blueschool House PO Box 233. Hereford HR1 2ZB. 01432 261761 <a href="mailto:info@herefordshire.gov.uk">info@herefordshire.gov.uk</a>		
2	Encourage people to report fly-tipping to Parish Council or Herefordshire Council	<b>Actions:</b> Added to website	Steering group Parish Council	Short term

- To help people feel safe in the village

1	Encourage the development or re-establishment of Neighbourhood Watch and Farm Watch schemes	Provide information to the community, from the West Mercia Police website. Seek further guidance and information from Police, Herefordshire Council, HALC	Parish Council Steering group	Short term
		Create a communication link for those who expressed an interest in developing Neighbourhood or Farm Watches on their questionnaires	CLP committee Steering group	Short term

### **Facilities Objectives**

	<b>Action</b>	<b>Sub-action</b>	<b>Owner</b>	<b>Priority</b>
2	Young Peoples facilities	Seek further interest of a Youth Club  Installation of basketball hoop and promote current play area facilities  Identify numbers interested in Brownies, Cubs and Scouts.	Parish Council  Parish Council  Steering Group	Short term  Immediate  Short term
3	Transport for Accessing Healthcare	Look at local bus services and create better awareness  <b>Actions:</b> Added bus consultation to website and on noticeboards  Investigate introduction of a	Parish Council  Steering Group Parish Council	Ongoing  Short term

		local volunteer group to support residents with transport needs		
5	History Club	<p>Define number of residents interested and gather information on how Wellington and Marden run their Club</p> <p>Actions: Sutton Environment &amp; History Group formed. In contact with Marden &amp; Moreton History Clubs</p>	Steering group (Les Chambers)	Immediate

### Highways Objectives

Objective: Highways				
	Action	Sub action	Owner	Priority
1	To improve visibility at crossroads with attention to parking	<p>Site Meetings with Parish Council, Cllr Guthrie &amp; Amey then Balfour Beatty in 2013 &amp; 2014 most recent 10/2/14, see Parish Council updates. Suggestions: yellow lines at crossroads 30m in each direction, coloured tarmac, 'slow' warnings on the tarmac and flashing warning signs, a stop sign. White lines need repainting</p>	<p>Parish Council Steering group  Cllr Kema Guthrie</p>	Ongoing Medium term
2	Speeding through Parish	<p>Possible reciprocal pilot scheme with another parish to monitor speeding.</p> <p>Community pursues with Police &amp; Crime Commissioner.</p> <p>Continuous use of S.I.D.s in parish.</p> <p>Actions: SIDS booked to be used bi-annually. S&amp;A Davies agreed to ensure all HGV drive at 20mph through whole parish (date). Other speeding issues chased by Cllr.Guthrie</p>	<p>Parish Council Kema Guthrie</p> <p>Parish Council</p> <p>Parish Council</p>	<p>Short term</p> <p>On-going</p> <p>On-going</p>

3	Village Footpaths.  Footpaths Officer to maintain Footpaths & signs.	To post a quarterly report on the village website re: paths/signs, and report in Sutton News.  Contact number and reporting system to be enabled so problems can be reported.  Actions: Contact details for the Footpaths Officer added to website. FO provides regular reports and attends PC meetings. Reports in monthly Parish Council Minutes on the Website and summary in Sutton News	Parish Council  Parish Council	Immediate  Immediate
4	Improvements to pavements  Lengthsman scheme – to ensure paths, verges and pavements are well maintained	Continue to press Council to provide new pavement from St. Michael's to Back Lane by the old Post Office.  Support provision of new pavement from Woodville to Court Farm.  Contact number on website and Sutton News  Actions: Added new pavement to priority list for future Community Infrastructure Levy monies (Section 106).  Lengthsman contact details on website	Parish Council Steering Group  Parish Council Steering Group  Parish Council	On-going Long term  Ongoing Long term  Immediate

### Growth Objectives

	Action	Sub Actions	Owner	Priority
1	That the Parish Council completes a Neighbourhood Plan (NP)	<ul style="list-style-type: none"> <li>Defining the neighbourhood</li> </ul> <p>Action: Neighbourhood defined as Sutton parish</p>	Parish Council supported by the Neighbourhood Plan steering group and Community Led Plan Group	Medium term

		<ul style="list-style-type: none"> <li>Preparing the Plan</li> </ul> <p>Action: Steering group formed Feb 2014, meetings and development in progress</p> <ul style="list-style-type: none"> <li>Independent check</li> <li>Community referendum</li> <li>Legal force</li> </ul>		
2	The Neighbourhood Plan (NP) reviews the current village envelope to allow limited development near existing homes	Activity included in 'Preparing the Plan' under Item 1	Neighbourhood Plan steering group supported by the Community Led Plan Group	Medium term
3	The NP identifies specific sites where low cost homes could be built. It is recommended that land to accommodate 20 homes is earmarked, rather than the 10 currently identified as needed by the Housing survey	Activity included in 'Preparing the Plan' under Item 1	Neighbourhood Plan steering group and supported by the Community Led Plan Group	Medium term
4	The NP considers appropriate means of providing low cost homes in the village	<ul style="list-style-type: none"> <li>Initial discussion with Herefordshire Council's Housing Team</li> <li>Investigation of social housing providers in Herefordshire</li> </ul>	Neighbourhood Plan steering group and supported by the Community Led Plan Group	Medium term
5	The NP identifies land and or buildings suitable for use by small businesses	Activity included in 'Preparing the Plan' under Item 1	Neighbourhood Plan steering group and supported by the Community Led Plan Group	Medium term
6	The Parish Council fully supports the high Speed Broadband project	Action: Parish Council fully supports the high Speed Broadband project, ongoing	Parish Council supported by the Community Led Plan Group Plan Group	Immediate



## Communications Objectives

Objective: To improve Communications

	Action	Sub Actions	Owner	Priority
1	Ask Parishioners what information they would like to see on an upgraded Village Website.	Notice put in Sutton News and on current website  Action: Completed	Parish Clerk on behalf of the Parish Council	Immediate
2	Improve /upgrade the Village Website to make it easier for the Parishioners to find information	Seek presentations from possible contractors  Action: Completed  Set up a website working group  Action: Completed	Parish Clerk on behalf of the Parish Council	Immediate
		Ensure that the upgraded Website enables all organisations within the Village can use the site.  Action: Completed	Parish Council Project Group	Immediate
		Parish Council to use website to disseminate information to Parishioners.  Action: Ongoing, review April 2014	Parish Council Project Group	Short term
3	Improve the visual outlook of the current notice boards	Investigate methods of improving notice boards	Parish Clerk on behalf of the Parish Council	Short term
4	Increase the subscribers to Sutton News	Contact details of editor to be included in the final Community Led Plan report.  Action: Completed. Also included on website. To assess success	Parish Clerk	Immediate